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| **To**: Parochial church council PCC  | **From:** Alexandra RenéHead of Finance (HoF) |
| **Date:** 03 May 2023 | **Version**: 1.1 |
| **Reviewed:** 03 May 2023 | **Reviewed by:** Mandy Hodgson |
| **Purpose**: For information, discussion | **Meeting**: PCC meeting 03.05.23 |

# Purposes

1. For information of Trustees on the Financial Performance of the Parish of Wimbledon consolidated accounts for the period 01 January 2022 to 31 December 2022 [Annex B1-B10].

# YE 2022 Draft Accounts

1. Budget for FY 2023 [Annex A] is attached with a comparative to FY 2022 budget. Unrestricted income received is estimated at £66k over budget (7% increase) and expenditures estimated at £34k overspent (3% increase).
2. Some activities increased in FY2022 producing an increase in budgeted revenue. Church hall lettings and other income increased totalling £41k and £39k respectively, offsetting the £17k fall in rents received and investment income.

Highlights for respective churches is as follows: -

1. St Matthew’s Church held more school services, including the Leavers’ Service and the Blessing of the Backpacks, as well as visits from classes to the church, with notable efforts to support the Wimbledon Food Bank, as well as the Dons Local Action Trust. ‘All Join In Toddler Group went from strength to strength and now is full to capacity every week. Hospital visiting resumed alongside home communions. Newly commenced Soul Café, a drop in coffee morning once per month. Also resumed discipleship and supper group, the Sycamore Course and held a public lecture on William Blake.
2. For St John’s Church, April 2022 brought about the shift from using ChurchSuite software limited solely to St John’s, to now being part of the broader Parish of Wimbledon, which came with considerable savings on costs. St John’s marked further milestones with a return to normality with the annual Parish Quiz on 14th May, raising £1,821. On 26th May St John’s hosted the Annual Team Service for the Ascension for the first time in several years and successfully auditioned for two choral scholars in June, and who joined on 4th September. Christmas Fair (3rd December) raised over £2.3k.
3. St Mark’s Church have seen a strengthening of numbers with new people joining and more ‘old timers’ returning. Wednesday lunchtime services have maintained/increased its numbers. St Mark’s ran the home-grown course “The Wisdom of the Christ: A Practical Introduction to Christian Spirituality”. The surplus of almost £14k was caused in part by a particularly generous one-off donation. Some key personnel changed over the year. Tom Coxhead left in September and was succeeded by Anian Wiedner. Nick Wolff took over as Church Warden from Alex Youel, who stepped down after three years in post.
4. St Mary’s Church completely refurbished and redecorated Garden Hall. St Mary’s developed seven project goals from priorities for mission. The projects will be central to its mission and ministry over the next couple of years. St Mary’s reviewed its charitable giving policy and decided that going forward giving will be aligned to the Mission Action Plan priorities and goals. More details can be found on the St. Mary’s website.
5. The Parish of Wimbledon application for planning permission to build two houses on the 3 Arthur Road site was successful in June, which increases the value of the site. The return to normality after the pandemic has meant that a lot of significant building and repair work that has been postponed for several years has now finally got underway. This spending has come out of the reserves of the churches built up over several years.
6. The strategic highlights to be communicated through the Trustees report for YE 2022 include training for trustees, the adoption of a new Governance structure, anti-fraud training, and temporary delay on building clergy houses due to economic climate post Brexit.
7. The 2023 management accounts reflect a similar income position to YE 2022 estimated results, for the remainder of the year. This forecast may turn out to be conservative if room letting activities continue to be successful, and rental prices of properties increase.
8. Church & hall running expenses were overspent by £124k, offset by £83k saving on raising funds and mission expenses and the £17k reduction on maintenance and repairs. Clergy expenses and housing were overspent by £25k.
9. The payroll provider was changed part way through the year, and payroll processing was centralised. This has resulted in additional charges from the external accountants (Caladine) to verify wages reconciliations to support YE 2022 working papers.

**YE 2022 Audit**

1. In preparation for the Audit, the same questionnaire should be completed by the Treasurers. HoF will send follow up email for questions to be completed by the Church Wardens.
2. Audit will be on site between 07th and 21st of August at various sites. Please advise on availability of rooms and staff availability to accommodate auditors and questions. HoF is available for support during this time.
3. Time booked by JCS Accountants to complete the statutory accounts 17/07/2023. The anticipated time to complete this work is 3 days.
4. Parish will clear all account queries by the end of July 2023 in time for the audit start date of 07/08/2023.
5. Re-appointment of a Senior member of the audit team, who has worked with the Parish previously, so they are familiar with our accounts (completed audit in 2020).
6. Caladine (external accountants) are preparing final draft accounts with adjustments at the end of June 2023 (in time for the next PCC meeting).
7. Caladine will aim to finalise all revisions within the first 10 days of July 2023 to submit to JCS Accountants.
8. Accounts preparation and audit fees for YE 2022 are estimated at £21k [includes £7.8k for Caladine].
9. As a result of increased time spent on rectifying church accounts, we could consider reapportionment of invoicing agreement for Caladine for future years, to reflect time spent on respective churches, rather than historical agreement. This is in response to St Mary’s treasurer expressing that work completed by Chartered Accountants for YE 2022 is disproportionate to the cost absorbed into St Mary’s accounts.
10. HoF will address areas of focus during the 28/06/23 meeting, in time for YE 2022 audit, in line with auditors’ recommendations reports for FY 2020 + FY 2021.